

MBA/MCA-Enrolment Checklist 2010-11

- (a) List of Admitted students endorsed by GCET
- (b) List of Management quota Students endorsed by GCET & Enrolment forms of the Management quota Students in sequence in Separate file
- (c) List of NRI / genuine NRI students endorsed by GCET & Enrolment forms of the Management quota Students in Separate file
- (d) Branch wise file with list of students with enrolment forms in Sequential order in each Branch file.
- (e) Enrolment fee of Gujarat Board/Central Board Students: 150/- Rs.
- (f) Enrolment fee of NRI sponsored / Genuine NRI students: 150/- US \$ as on date of Enrolment with the letter of currency rate as on the date of enrolment forms submission from any centralized bank.
- (g) In Case of Genuine NRI Students - Equivalence Certificate obtained from Association of University – Delhi is required.
- (h) Photograph of student pasted on enrolment form in the appropriate box.
- (i) Signature of student in the appropriate box.
- (j) Signature of Principal with institute seal.
- (k) Pl. Bring Summary Sheet in Hard copy as well as soft Copy in CD of Institute which you have to submit at GTU. You have to submit the entire list in Soft copies in CD.
- (l) Conditions of Acceptance of Blank Enrolment forms: Blank forms will be validated after complete scrutiny in one or two days. Fees will be refunded for those Enrolment forms which will not be acceptable.
- (m) If any college fails to submit the Enrolment forms on scheduled time, then they will have to come for the submission after getting the next submission date from the competent authority of GTU. Penalty will be imposed for the late submission of enrolment forms as per the decision taken by the GTU authority.
- (n) Schedule of submission of receiving Enrolment forms will be strictly followed by University; hence each college has to submit as per schedule posted on GTU website.

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Circular for Enrolment fees of first year students admitted through NRI Quota

The enrolment form fee for the students admitted through NRI Quota is US\$150. (B.E/ B.Tech/ B.Pharm/Diploma Pharmacy/ Diploma Engg/MBA/MCA.) Institutes are required to collect these fees in Indian National rupee and submit this to the university along with other students. Currency rate certificate from nationalized bank is to be submitted for each individual student who has deposited the fee for the date on which student deposit such fees at the institute.

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I/C Registrar