

Seat No.: _____

Enrolment No. _____

GUJARAT TECHNOLOGICAL UNIVERSITY

B. Pharm. - SEMESTER-I • EXAMINATION – SUMMER-2016

Subject Code: 210002

Date: 01/06/2016

Subject Name: Basic Computer Applications

Time: 02:30 pm – 05:30 pm

Total Marks: 80

Instructions:

- 1. Attempt any five questions.**
- 2. Make suitable assumptions wherever necessary.**
- 3. Figures to the right indicate full marks.**

Q.1	(a) Explain in brief about computer organization with diagram.	06
	(b) Explain different storage devices.	05
	(c) Describe the functions of Operating System(OS).	05
Q.2	(a) Write a short note on “Mail merge” in MS-WORD.	06
	(b) Write a short note on MS-OUTLOOK.	05
	(c) Explain “FORMAT” menu in MS-WORD.	05
Q.3	(a) Explain basic DOS commands in detail.	06
	(b) Explain types of operating systems in detail.	05
	(c) Explain structure of electronic mail.	05
Q.4	(a) Explain in detail steps to insert a chart in MS-EXCEL.	06
	(b) Explain statistical functions performed in MS-EXCEL.	05
	(c) Differentiate LAN and WAN.	05
Q.5	(a) Explain BUS topology with its merits and demerits.	06
	(b) Draw a labelled diagram of screen of MS-WORD.	05
	(c) Discuss briefly about ADOBE reader.	05
Q. 6	(a) Write a short note on classification of computers.	06
	(b) Explain the function of custom animation tool in powerpoint.	05
	(c) Write a short note on slide transition.	05
Q.7	(a) Describe the applications of computers in pharmacy.	06
	(b) Explain in detail windows task bar.	05
	(c) Explain in detail Windows XP features.	05
