| Seat No.: | Enrolment No. |
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## GUJARAT TECHNOLOGICAL UNIVERSITY

B. Pharm. - SEMESTER - I • EXAMINATION - SUMMER 2013

| Subject Code: 210002<br>Subject Name: Basic Computer Applications |   | Date: 20-05-2013  |                        |
|---|---|---|------------------------|
| Time  |   | pm - 05.30 pm   | Total Marks: 80        |
|   | 2. Ma   | empt any five questions.<br>ke suitable assumptions wherever necessary.<br>ures to the right indicate full marks.   |                        |
| Q.1   | (a)<br>(b)<br>(c)                             | Give classification of computers.  Discuss benefits of E-mail and write steps for sendi.  Write a note on slide transition and slide show.  | ng it. 06<br>05<br>05  |
| Q.2   | (a)<br>(b)<br>(c)                             | Discuss the significance of "FILE" menu in MS-WO Write a short note on keyboard short cuts in MS-OF Discuss briefly about ADOBE reader and CHEMDI   | FFICE. 05              |
| Q.3   | (a)<br>(b)<br>(c)                             | Write a note on "mail merge" in MS-WORD.<br>Write a note on "DATA" menu in MS-EXCEL.<br>Write a brief note on pharmaceutical websites.  | 06<br>05<br>05         |
| Q.4   | <ul><li>(a)</li><li>(b)</li><li>(c)</li></ul> | Write a note on different types of calculations performs EXCEL.  Explain the function of custom animation tool in M POWERPOINT.  Draw a neat and labeled diagram of screen of MS-V                  | S- <b>05</b>           |
| Q.5   | (a)<br>(b)<br>(c)                             | Define operating system and give its functions. Enumerate basic DOS commands and discuss any to Explain applications of computer in pharmacy.   | wo in detail. 06<br>05 |
| Q. 6  | (a)<br>(b)<br>(c)                             | Write a note on MS-OUTLOOK. Give names and functions of various Input and Output Write a short note on "FORMAT" menu in MS-WO   |                        |
| Q.7   | (a)<br>(b)<br>(c)                             | What do you mean by (i) HTTP; (ii) URL; (iii) PDF Explain different generations of computer. Enumerate different types of chart and explain steps in MS-EXCEL.  *********************************** | 05                     |