GUJARAT TECHNOLOGICAL UNIVERSITY B. Pharm. – SEMESTER – I • EXAMINATION – WINTER 2013

| Subject Code: 2210005 Date: 08-01-2014 | | | | | | | |
|--|---|---|----|--|--|--|--|
| v | Subject Name: Basics of Computer Applications | | | | | | |
| | | 2.30 pm - 05.30 pm Total Marks: 80 | | | | | |
| Instr | | | | | | | |
| | 1. | Attempt any five questions. | | | | | |
| | 2. | Make suitable assumptions wherever necessary. | | | | | |
| | 3. | Figures to the right indicate full marks. | | | | | |
| Q.1 | (a) | Define the terms(any three) | 06 | | | | |
| | | i)Page setup, Find Replace and Goto | | | | | |
| | | ii)Computer virus and List the types of viruses | | | | | |
| | | iii) Enlist the all Menu of MS-WORD in sequence. | | | | | |
| | | iv)List input, storage and output devices(Including Latest devices) | | | | | |
| | (b) | 1 0 0 | 05 | | | | |
| | (c) | What are the application of computer in Pharmaceutical science | 05 | | | | |
| Q.2 | (a) | | 06 | | | | |
| | | i)Components of Control Panel | | | | | |
| | | ii)Components of My Computer and My Document | | | | | |
| | | iii)Star Menu | | | | | |
| | (1) | iv)Recycle bin | 07 | | | | |
| | (b) | | 05 | | | | |
| | (a) | types of an operating system. Explain the classifications of computer. | 05 | | | | |
| | (c) | Explain the classifications of computer. | 05 | | | | |
| Q.3 | (a) | Answer the following. | 06 | | | | |
| | | 1) Bookmark and Font option of MS-Word. | | | | | |
| | | 2) Explain the Table menu. | | | | | |
| | | 3) Auto correct and Hyperlink option of MS-WORD. | | | | | |
| | (b) | | 05 | | | | |
| | | advantages of it. | | | | | |
| | (c) | • | 05 | | | | |
| | | Explain at least 10 of it. | | | | | |
| Q.4 | (a) | Explian any five EXCEL functions of MS-EXCEL. | 05 | | | | |
| | (b) | | 05 | | | | |
| | | OPTION with steps of MS-EXCEL | | | | | |
| | (c) | | 06 | | | | |
| | | 1) Advantage of AUTO FILL FEATURE with example. | | | | | |
| | | 2) How many numbers of ROWS and COLUMNS are there in sheet? | | | | | |
| | | 3) Draw and explain the MS-EXCEL screen | | | | | |
| Q.5 | (a) | What is MS-POWER POINT and explain its advantages? | 06 | | | | |
| | (b) | Explain slide animation and slide transition. | 05 | | | | |
| | (c) | What are the advantages of MS-EXCEL? | 05 | | | | |

| Q. 6 | (a) | What is Internet? What are the softwares and hardware require for accessing | |
|------|-----|---|----|
| | (b) | the Internet facility? What is E-Mail? And what are their usages. | 05 |
| | (c) | Answers the following | 05 |
| | | 1) WWW 4)Web page | |
| | | 2) http 5)Web site | |
| | | 3) URL | |
| Q. 7 | (a) | Explain the following | 06 |
| | | 1) Microsoft Access | |
| | | 2) MS-Paint | |
| | | 3) Chemdraw | |
| | (b) | What is PDF? What are the softwares need for using it? List two advantages of | 05 |
| | | PDF. | |
| | (c) | Explain MS-Outlook Express and NERO Burning software. | 05 |
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