GUJARAT TECHNOLOGICAL UNIVERSITY MCA Integrated - SEMESTER-I • EXAMINATION – WINTER- 2016

	•		Date:09/01/2017					
Ti	me:1	1	Total Marks: 70					
	2.	Make suitable assumptions wherever necessary. Figures to the right indicate full marks.						
Q.1	(a)	 i) Fill in the blanks with appropriate proposition. 1) This book is different that. 2) You should explain this them. 3) He poured the tea the mug. 	07					
		 ii) Use articles (a, an or the) to fill in the blanks. 1) college on the left is very progressive. 2) One of the students said, " professor is always on time." 						
		iii) Choose the correct noun to make the sentence grammatically meaningful.1) What are the selection criteria/criterias for this job?2) I am fed up of the mosquitos/mosquitoes these days.						
	(b)	 i) Choose the correct tense following sentences: 1) He exercises/is exercising every day. 2) She is having/has a very useful encyclopedia. 	07					
		 ii) Rewrite the following sentences using passive voice: 1) Satish gifted a pen to his sister. 2) You can tell your friends about our new project. 3) I am writing a novel. 						
		 iii) Fill in the blanks with the correct form of the verb given in the brackets. 1) The country will be (develop) by the young people. 2) Once she (complete) her presentation, you can ask her questions. 						
Q.2	(a) (b)	List and explain elements of body language. Explain the major advantages of effective listening with examples. OR	07 07					
	(b)							
Q.3	(a) (b)	What is the difference between hearing and listening? Discuss in detail. Discuss in detail the features of successful professional communication with necessary examples.	07 07					
c -		OR	a –					
Q.3	(a) (b)	List paralinguistic features and explain any five of them. Explain various methods of reading and substantiate with examples.	07 07					
Q.4	(a)	Make suggestions on preparing a professional PPT with suitable examples.	07					

(b)	What do	you	mean	by	communication	network?	Explain	formal	network	07
	models with illustrations.									

OR

Q.4	(a)	What do you understand by the art of effective reading? Explain the need of developing effective reading skills.	07
	(b)	Write short notes on each of the following: i) Gestures ii) Eye contact	07
Q.5	(a)	Discuss features of a paragraph with examples.	07
-	(b)	Write down an essay in about 300 words on any one topici) Role of youth in national developmentii) Gender equality	07
		OR	
Q.5	(a)	Explain various methods of preparing notes.	07
	(b)	Write down an essay in about 300 words on any one topici) Importance of knowledge in lifeii) Smart Work vs Hard Work	07
