Seat N	Vo.:		
		GUJARAT TECHNOLOGICAL UNIVERSITY	
		(INTEGRATED) – SEMESTER– 01 • EXAMINATION – SUMMER - 2017	
-		e: 4110505 Date: 15/05/2017	
•		e: COMPUTER APPLICATIONS	
		PM TO 05.30 PM Total Marks: 70	
Instruc		4	
		tempt all questions. ake suitable assumptions wherever necessary.	
		gures to the right indicate full marks.	
Q.1	(a)	Fill in the following Blanks (Any Five)	05
		1 feature of word is used to create individualized form	
		letters and address labels.	
		2 Short cut key is used for copy the content of	
		document. The address of first call of Excel sheet will be	
		3. The address of first cell of Excel sheet will be1. Printer is Device.(input/output)	
		2. A Web site's main page is called its	
		3. 1 byte = bits	
	(b)	Define computer and its applications in brief.	04
	(c)	Write Short Keys for:	05
	(0)	1) Underline 2) Justify Alignment 3) Cut 4) Help 5) Paste	•••
Q.2	(a)	Differentiate between Hardware & Software	07
	(b)	What is the role of an operating system? List the names of at least five	07
	. ,	operating system which commonly used today.	
		OR	
	(b)	Explain Input and output devices	07
Q.3	(a)	What is Function? Explain Any ten functions that you have used in excel.	07
	<i>a</i>)	337 '. 1	0=
	(D)	Write a short note on Mail Merge in Word.	07
0.2	(a)	OR What is a Chart? Discuss the stars by which you can create a chart in an Eyeal	07
Q.3	(a)	What is a Chart? Discuss the steps by which you can create a chart in an Excel File. Explain in brief different chart types.	07
	(b)	Explain following terms with reference to word	07
	(6)	1) Find and Replace 2) Hyperlink 3) Page Break	07
		1) 1 ma and 10pm00 2) 11 pointing 0) 1 ago 210m2	
Q.4	(a)	Write a short note on the following	07
	. ,	1) Printers	
		2) Storage Devices	
	(b)	Explain importance and use of PowerPoint presentation.	07
		OR	
Q.4	(a)	Discuss different ways of applying new design to a slide and adding graphics to	07
0.4	(b)	your PowerPoint presentation.	07
Q.4	(b)	Explain secondary storage devices.	07
Q.5	(a)	What is the meaning of Internet? Explain its applications?	07
Ų.S	(a) (b)	Write short not one virus and antivirus softwares.	07
	(0)	OR	U /
Q.5	(a)	Discuss different way of applying new design to a slide in your	07
	(4)	PowerPoint presentation.	<i>31</i>
	(b)	Email is one of the commonly used communication media. Why? Briefly	07
		explain the components of a typical e-Mail	
