Seat No.: Enrolment No GUJARAT TECHNOLOGICAL UNIVERSITY MAM - SEMESTER-I • EXAMINATION – SUMMER 2015				
Subje	e: 4110505 Date: 08.06.20 e: COMPUTER APPLICATION PM to 17.30pm Total Marks:			
Instruction 1. Atte	ctions: mpt all qu ke suitable			
Q.1	(a) (b)	What is Operating System? Explain the classification & function of operating. System? Write the name of any three operating systems. Fill in blanks i) Name the device which works as an input, output and storage	7	
Q.2	(a) (b)	What is mail merge? How we perform mail merge? What is the use of it? How to create table in MS-Word? Explain the any five formatting function used in MS-Word with example. OR Write the short cut key of the following- i)Find ii) Select All iii) copy iv) Open v) Save vi) Bold vii) Create the document	7 7	
0.3	(a)	What is MS-Excel? Explain the any five standard functions with example in	7	

What are the different types of chart in MS-Excel? How we prepare chart in MS-Excel

OR

7

7

MS-Excel.

How we can perform the followingi) Arrange data in particular order

(b)

(a)

Q.3

		 ii) To count number of rows iii) Inserting cell iv) Merging the cell v) Renaming the worksheet vi) Increase row height vii) Deleting worksheet 	
	(b)	What is cell? How it's referred? How the formula insert into cell?	7
Q.4	(a)	What is slide transition & custom animation? What its uses?	7
	(b)	What is network? explain the different types of n/w. OR	7
Q.4	(a)	What is e-mail? What are the different components of e-mail?	7
	(b)	What is internet? What are the different types of H/w & S/w required for internet? What are the different types of internet connection?	7
Q.5	(a)	Solve the following: i) $(1259)_{10} = ()_{16}$ ii) ASCII	7
	(b)	Explain the term – i) workbook & worksheet ii) Template & slide show	7
0.5	()	OR	_
Q.5	(a)	What is Software? & explain the different types of S/w.	7
	(b)	What is secondary memory? Explain the differences between RAM & ROM. Explain the units of memories KB, MB, GB and TB.	7
