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## **GUJARAT TECHNOLOGICAL UNIVERSITY** MCA (Integrated) - SEMESTER- 1 EXAMINATION – WINTER 2013

		Code: 4410605 Date: 26/12/20 Name: Communication Skills – I (CS-I)	13
Tiı	-	2:30 pm TO 5:00 pm Total Marks:	70
1115	1. 2.	Attempt all questions. Make suitable assumptions wherever necessary. Figures to the right indicate full marks.	
Q.1		<ul> <li>Fill in the blanks with appropriate option. <ol> <li>Don't worry, we are prepared anything. (by, for)</li> <li>Give up smoking face the consequences. (and, or)</li> <li> Trojan War has historical significance. (a, an, the)</li> <li> Golden Temple of Amritsar is very famous religious monument in Punjab. (a, an, the)</li> <li>The teachers at the conference (identify) the innovative methods of teaching.</li> <li>I am not feeling hungry, I (take) heavy breakfast.</li> <li>My children (play) badminton, while I (sleep).</li> </ol> </li> <li>Do as directed. <ol> <li>You have not yet reported me.</li> <li>The glass broke as you walked over it.</li> <li>Fans expected our team to win, but we lost.</li> </ol> </li> <li>Change the following sentence using appropriate gerunds, participles, or to-infinitives. <ol> <li>Avoid to be late all the time!</li> <li>We all detest to face difficult situation.</li> </ol> </li> </ul>	07
Q.2	(a)	Write short note on i) Just-a-minute sessions(JAM)	07
	<b>(b</b> )	ii) Listening vs Hearing What are barriers to communication? Explain each in brief. <b>OR</b>	07
	<b>(b)</b>	Explain different forms of communication in brief.	07
Q.3	(a) (b)	Explain the process of Listening. What are the advantages of good Listening? Write down brief note on i) Haptics ii) Proxemics	07 07
Q.3	(a) (b)	<b>OR</b> Explain Paralinguistic Features of Non Verbal Communication. What are the Barriers to effective Listening?	07 07
Q.4	(a) (b)	Discuss the points you would bear in mind while making a group presentation. Discuss in detail the various method of reading that are employed by readers. <b>OR</b>	07 07

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Q.4	<b>(a)</b>	Explain the four basic types of reading skills that a reader may use in any	07
		language.	
	<b>(b)</b>	What are the ways to identify the central idea of a passage? Write a short note	07

- What are the ways to identify the central idea of a passage? Write a short note (D) in about 200 words.
- (a) What are the five methods of note making and how they are different from each Q.5 07 other? 07
  - (b) Explain various stages in essay writing.

## OR

- What are the major difference between efficient readers and inefficient readers? Q.5 (a) 07 Discuss and substantiate.
  - (b) What are the key features of a good paragraph? Explain each with example. 07

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