



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

AFFILIATION FORM ACADEMIC SESSION 2013 – 2014

Date: _____

To,
The Registrar,
GUJARAT TECHNOLOGICAL UNIVERSITY
ACPC Building, L.D. College of Engineering Campus,
Navrangpura, Ahmedabad 380015.

Sub: Application for affiliation of various courses of this Institution with GTU for the Academic session 2013 - 2014.

Application of Affiliation for:

New Institute / Extension of Affiliation & / Additional course in existing institute &/ Additional course in 2nd Shift &/ Increase & Reduction in existing intake &/ Setting up New Technical campus / converting existing institutions in to Technical campus. Any other please specify í í í í í í í í í í í í ..

Name of Programme:-

- (a) Degree Engineering / M.E.
- (b) Diploma Engineering/
- (c) Degree Pharmacy / M.Pharm
- (d) Diploma Pharmacy
- (e) MBA / MCA / MAM / MTM
- (g) B. Arch.
- (i) any other í í í í

1. Details of the Institution:-

Particular	Institute	Trust
Name		
Institute Code No.		----
Address		

Phone no. Fax No. Web site. E-mail.		
Name of Principal (Director) / Trustee.		
Personal contact no. / Mobile no.		
(a) GTU Co-ordinator phone no. (b) GTU webmail ID		

Principal / Director Details:-

Qualification				Date Of Birth	Appoint ment type	Endorsed by GTU? (Letter No. & Date)
Degree	Class	Subject	Name of University			

2. Type of Institute: (a) Govt. (b) GIA (c) SFI (d) PPP

3. Academic Programmes for which Affiliation is sought :

Existing Courses

Course Title	Existing Intake (2012-13)		Duration of the Course (Years)	Year of Commence-ment	Details of Approval* letter from AICTE	Intake Applied for 2013-14
	As approved by statutory body, if applicable	As approved by State Govt./University				

(* enclose the respective approval copy)

Give Details of the New Course which was mentioned in the previous Application of Affiliation but not yet started?

New Courses:

Course Title	Status of Statutory Body Approval, if applicable	Intake Applied for Sanction by the Govt./Univ.	Duration of the Course (Years)	Status of Letter of Intent of Statutory Body	Any other Information

4. Details of Land & Building :

(A)

Land Details	:	
Location/Address	:	
Village	:	
Taluka	:	
District	:	

(B)

Sr. No.	Survey No.	Area in Sq.mt.	Registered With	Registration No.	Registration Date

Total Area: _____

Important: The land must be registered in the name of the Trust/ Society, which is managing the College.

(C) Is the land continues? Yes / No

(D)

Sr. No.	Particular	Status	Order no. Dated	Competent authority who gave an approval
1	Land Use certificate			
2	Land conversion (N.A) certificate			
3	Land classification certificate			
4	FSI/FAR certificate			
5	Building plan of institute (prepared by an Architect registered with council of an architecture)	YES/NO		
6	If any other			

a) Total available Land (one continuous piece of land) area in _____ Acre

b) Total Built up area (which can be utilized) as on today _____ in sq mt.

c) Whether the required Built area is ready for academic year 2013-14 ? YES/NO

(E) Total Constructed Area:

Sr. No.	Instructional Area in Sq.mt.	Administrative Area in Sq. meter	Area for Amenities in Sq.mt.	Free circulation Area in Sq. meter

5. A:-Give below information with carpet area for ACADEMIC INFRASTRUCTURE

(As per AICTE norms):

Sr. No.	Particulars and size in sq.mtr as per AICTE Norms	Actual at Institute (with Room no. to Room no.)
1	No. of Class Rooms (min.66 sq.mt)	
2	No. of PG(Engg..) Class Rooms for (min. 33 sq.mt)	
3	No. of Tutorial Rooms (min.33 sq.mt)	
4	No. of Drawing Halls (min.132 sq.mt)	
5	No. of Seminar Halls(min. 132 sq mt.)	
6	No. of Research Laboratories for PG prog. (min.66 sq.mt)	
7	No. of Laboratories (min. 75 for pharmacy and 66 sq.mt for others)	
8	Library & Reading room area: (min 400 sq mt for total intake = 420 and 50 sq mt. more for every additional 60 seats for technical campus) Refer Page no.85 of AICTE Hand Book.	
9	Work shop for Engg. Courses with area: Refer Page No.85 of AICTE Approval Process Hand Book.	
10	Animal House for Pharmacy with area(min. 75 sq.mt)	
11	Computer centre (100 sq.mt for Diploma Engg and Post Diploma/150 sq mt for Degree Engg.,MBA and MCA /75 sq.mt for others /200 sq.mt for technical campus)	
12	Language lab with area : (minimum for 30 students)	

B:-

Sr	Specifications of	No.	Size (in Sq. Mtrs.)
(i)	Number of class/tutorial rooms		
(ii)	Drawing Halls/Conference Room		
(iii)	Laboratories (give details)		
(iv)	Audio Visual Laboratories		
(v)	Library		
(vi)	Admin Block		
(vii)	Workshop		
(viii)	Computer Center		
(ix)	Toilets		
(x)	Common Rooms		
(xi)	Sports facilities (Indoor & Outdoor)		
(xii)	Playground		
(xiii)	Students Canteen		
(xiv)	Hostel (Total Area /rooms / Number of seats etc.)		
(xv)	Any other facilities		

6. Details of Other Facilities Available:

(i)	Drinking Water	YES/No
(ii)	Generator	YES/No
(iii)	Bank facility	YES/No
(iv)	Facilities provided for physically Handicapped	YES/No
(v)	Transport facilities	YES/No
(vi)	Medical facilities	YES/No
(vii)	Canteen	YES/No
(viii)	Girls' Common Room	YES/No
(ix)	Type and number of staff quarters	
(x)	Number of Boys Hostels with capacity	
(xi)	Number of Girls Hostels with capacity	

7. Details of the Labs/Workshops/Work stations available (Department wise):

Name of Laboratory	Major Equipment	List of equipment added during previous year

- (i) Total cost of the equipments purchased so far Rs. _____
- (ii) Cost of the equipments for which orders have been placed (photocopies of purchase Order Rs. _____ (Enclose the photocopies of orders

8. Details of Library:

A	Details of Books (course-wise)	Degree Engg./Diploma Engg./Degree Pharmacy/Diploma Pharmacy/MBA/MCA*
(i)	No. of Titles	
(ii)	No. of Volumes	
(iii)	Total number of books	
(iv)	No. of Journals/Foreign Journals	
(v)	Total cost of technical books Rs. í í í í í í í í í í í .	
(vi)	Number of titles of other books í í í í í í í í í í .. nos.	
(vii)	Number of books other than technical í í í í í í í í í í .. nos.	
(viii)	List of technical journals & magazines :	
(ix)	The future plans for Automation of the library of the institutions are given below :	
B	Details of Digital Facilities :	
(i)	Whether library operations Computerized, internet facility, Reading room facilities, Photocopying Facilities available, If yes, give details :	
(ii)	Inter library linkage facilities :	

9. Details of Computer facilities:

Sr. No.	Particulars	Requirements as per AICTE Norms	Availability	Shortfall, If any
1	Number of Computer Terminals (terminal-students ratio)			
2	Hardware Specification			
3	Number of terminals on LAN/WAN			
4	Peripheral(s)			

10. Details of Software facilities:

Sr. No.	Name of the Software	Version	License No.	Cost

11. ADMISSION and ENROLMENT STATUS (Separate table for each course):

Sr No.	Year	Intake approved by AICTE	No. of students admitted in 1st sem	No. of students enrolled	No. of students left/ Transfer	No. of students admitted in 3rd sem for UG prog.	Remarks
1	2012-13						
2	2011-12						
3	2010-11						
4	2009-10						

12. Teaching Staff:

Sr. No.	Name	Designation	Educational				Name of University	Teaching / Industrial/ Research Experience		Endorsed By University? (Attached letter copy)
			Degree	Class	Subject	Year		Period	Designation	

13. Non-Teaching Supporting Staff (Technical) :

Name	Designation	Scale of pay, other allowances/remuneration paid	Date of Joining	Regular/Adhoc/Contract/

14. Non-Teaching Supporting Staff (Non-Technical) :

Name	Designation	Scale of pay, other allowances/remuneration paid	Date of Joining	Regular/Adhoc/Contract/

15. (i) Students / Teachers Ratio (Total No. of Students / Total No. of Regular Teaching Faculty) =

(ii) Students / Supporting Staff (Technical) Ratio (Total No. of Students / Total No. of Regular Supporting Staff (Technical) =

16. Source of Income & expenditure during the last year :

Sr. No.	Source of Income	Rs. (In lac)	Expenditure during the last year	Rs. (In lac)
1	Central Government		Salary of Full-Time Faculty	
2	State Government		Salary for Visiting / Adjunct Faculty	
3	University Grant Commission		Salary of Non-Teaching Staff	
4	Others Central/State Government Bodies		Library	
5	Private Trust		Computer Centre	
6	Donations		Equipments Labs and workshops	
7	Student Fees		Others (<i>please specify</i>)	
8	Internals Revenue Generation			
9	Others (<i>please specify</i>)			
	Total		Total	

17. Status of Compliance of Specific Conditions of Last Approval/Extension of Approval by AICTE/GTU/DTE :

Sr. No.	Specific Condition	Compliance Status

18. Whether the institute is running courses in the institute building other than approved by AICTE? (YES / NO)

IF YES, give the details of courses and affiliating university.

19. Compulsory Setup required for conducting examinations:

- (1) Internet Line (minimum 256 kbps)
- (2) High end Multi Copier Machine with minimum 90 pages per minute capability.
- (3) Generator/Inverter/UPS with six hours battery back-up to support computer systems and Multi Copier machine.
- (4) Min. 2.0 IP based cameras are required at control room. To supervise description, multi coping of papers, sealing, packing etc. exam related activities which are to be carried out from central room only.

20. Training and Placement Facilities (Please give the details including following specific question):

- (1) Has a Training and Placement Officer been appointed?
- (2) Is the TPO a full time appointment, who is working only for Training and Placement work?
- (3) Are appropriate facilities like Interview room, Seminar room, Intra net for online test etc available at the institute?
- (4) Any other facilities and provisions for T&P work and TPO?

21. DETAILS OF AFFILIATION FEES PAID FOR THE YEAR 2013-14 :

Processing Fees ó Rs. 25000/- (If applicable)

Inspection Fees ó Rs. 25000/- (For all the applicants)

Affiliation Fees ó Total number of students enrolled of all the years multiply by Rs.300/- (Please give details of **Challan / D.D.** with complete details.

DECLARATION:

The information furnished above is true & correct to the best of my knowledge and belief and is based on facts. Nothing material has been concealed/ misrepresented therein. If any information furnished above is found to be false or misleading, concealed or suppressed, undersigned will be liable for the consequences thereof.

Signature :	Signature :
Chairman/Secretary of the Society/Trust	Director/Principal of the Institute
Name :	Name :
Designation :	Designation :
Dated :	Dated :
Seal of the Society :	Seal of the Institute :

Annexure:

- (1) Applicants are requested to submit latest copy of AICTE portal report.
- (2) Existing affiliated institutes have to upload the institute details online through GTU website also.