

Gujarat Technological University, Ahmedabad

Date :-24-04-2009

Instructions for filling OMR Sheets (M&I Part) :-

1. Please be careful in filling marks as there will be no rechecking of mid/internal exam marks. If any error occurs due to wrongly filling OMR sheet, it will be the sole responsibility of the institute. Such changes will not be entertained by university under any circumstances once the result is declared by the GTU.
2. Marks encircled in OMR sheet will be consider as final marks.
3. Marks are to be filled according to the enrolment number of the students.
4. Entry of marks is to be done row wise i.e. separate for mid-semester (out of 20), remedial (out of 20) and internal (out of 10), in case of theory subjects only.
5. In case of only practical subjects for degree engg, the marks are to be entered as out of 100 marks in separate OMR sheet. For diploma Engg. the internal marks are to be entered in the same mark sheet in internal marks row only and mid semester and remedial marks row are to be kept blank .
6. Name and Signature of examiner is compulsory in mark sheet . It will not be accepted without signature at the specified location .
7. In case of degree Pharmacy, the internal marks row should not be encircled in mark sheet given for filling mid-semester marks. But internal marks are to be filled in external practical mark sheet (OMR sheet) provided to you separately.

I/C Controller Of Examination