

**Unavailability of remedial exam forms September09**

All the Principals of degree and diploma courses are informed to do following in case exam forms of students eligible for remedial examination September09 have not been given due to different reasons by university to various institutes.

1. **Institute transfer:** In case of institute transfer, students' remedial exam forms are to be filled up as per old institute enrolment number. Institutes have to prepare exam forms at institute level as per university format along with student photo pasted at appropriate location on form and duly attested by college authority.
2. **Rechecking results/ declaration of with held results** of students : In this case, institutes have to prepare exam forms at institute level as per university format along with student photo pasted at appropriate location on form and duly attested by college authority.

I/C controller of examination