## **Gujarat Technological University**

No:GTU/Exam/May-July-2011/5563

## Sub: Regarding Missing Photo and sign on Hall-Ticket

Date:11/05/11

All the Institute head and concerned staff members are informed that in any Exam Hall-Ticket if Candidate's Photo OR Signature is missing, then do as follows.

- 1. Take out two zerox copies of that Hall-Ticket in which photo and signature is missing.
- 2. Affix Photograph & take the sign of the candidate just under the photograph in the box in both the copies.
- 3. Pl. Do sign and seal of the Principal on both the Hall-Tickets at the left corner of the Hall-Ticket after complete verification of identification of the candidate.
- 4. Hand over one Hall-ticket to the Candidate and Submit one copy to the GTU, Ahmedabad to Shree S.M.Patel by Post or in person so that we can incorporate the Photo and sign of the candidate.

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I/C Controller of Examination