

Note: All User id & password is used for example purpose.

Gmail username and password for the HOD only

- The GTU has announce to allot Gmail account to all the head of the department of all courses.
- Please refer 7th march email “Registration of HOD (BE_001_01_head@gtu.edu.in) of Every Institutes for Online subject detail Application.” Sent on your institute owner Gmail account.
- In Email, Gtu user name and password for new Gmail account of **all your HOD** of your institutes
- This email account will be used for the communication between the respective HOD and GTU

Naming convenience for the Gmail user accounts

Gmail Account Type	User name pattern
Institute Gmail Account	bec001owner@gtu.edu.in
HOD's Gmail Account	be_001_01_head@gtu.edu.in, be_001_06_head@gtu.edu.in etc

HOD Gmail Account naming convenience

E.g. be_001_01_head@gtu.edu.in

1. “be” defined institutes types
2. “001” defined institute code
3. “01_head” defined department code, e. g. 01 for the “Aeronautical Engineering”, 02 for “Automobile Engineering” etc
4. “@gtu.edu.in” defined GTU web mail postfix

Staff Application

Purpose

- The GTU has announced to give access to all the HOD's of the institutes affiliated GTU.
- HOD can **verify/approve** staff detail of his/her department.
- HOD has responsibility to verify or approve their staff details.
- The GTU shall only consider faculty approved by HOD for exam purpose.
- The GTU has all the track of activity of HOD or Institutes

How to active HOD account in staff application

1. Go to <http://210.212.155.249:8080/ubridge/regHOD.do> for the registration of your HOD
2. For the registration, you need to give username and password as given below..
 - a. Username: HOD Gmail Account user name (E.g. DE_664_06_head@gtu.edu.in)
 - b. Password: HOD Gmail Account password (E.g. qVoob0IT2f31)

Registration for HOD

 **Gujarat Technological University**
Ahmedabad

UserName
(EX.BE_002_04_head @gtu.edu.in):

Password :

[Back to Login Screen](#)

3. Click on “Submit” button.

4. After successful registration with staff application you will be find below message on screen

“New Password has been sent on HOD email id (DE_664_06_head@gtu.edu.in), Now you have to use new password & Username DE_664_06_head@gtu.edu.in) in online staff application to approve your staffs.”

Registration for HOD

**Gujarat Technological University
Ahmedabad**

- New Password has been sent on HOD email id (DE_664_06_head@gtu.edu.in), Now you have to use new password & Username DE_664_06_head@gtu.edu.in) in online staff application to approve your staffs.**

UserName
(EX.BE_002_04_head@gtu.edu.in):

Password :

[Back to Login Screen](#)

5. HOD needs to check his / her Gmail account, where he / She can find **new password** for the staff application

Google New

Gmail
A Google approach to email.

Gmail is built on the idea that email can be more intuitive, efficient, and useful. And maybe even fun. After all, Gmail has:

- Lots of space**
Over 7688.915444 megabytes (and counting) of free storage.
- Less spam**
Keep unwanted messages out of your inbox.
- Mobile access**
Get Gmail on your mobile phone. [Learn more](#)

[About Gmail](#) [New features!](#) [Switch to Gmail](#) [Create an account](#)

Take Gmail to work with Google Apps for Business
Love Gmail, but looking for a custom email address for your company? Get business email, calendar, and online docs @your_company.com. [Learn more](#)

Sign in Google

Username

Password

Stay signed in

[Can't access your account?](#)

<https://mail.google.com/mail/?shva=1#inbox>

Mail Calendar Sites Groups Contacts More

DE_664_06_head@gtu.edu.in

Gujarat Technological University

[Click here to enable desktop notifications for Gujarat Technological University Mail. Learn more Hide](#)

Mail 1-5 of 5

COMPOSE

Inbox (5)

Starred

Important

Sent Mail

Drafts

Follow up

Naukri.com - Register Now - Naukri.com - Your Job Search Ends here! Top MNCs, Best Profile, High CTC. [Why this ad?](#)

payal **Registration of HOD - You are not Successfully Registered due to your profile is not Exist in System. For Complete your** 4:01 pm

payal Registration of HOD(DE_664_06_head@gtu.edu.in) of Every Institutes for Online subject d... - Date : 7/March/2012 To, All Principals of GTU affiliated institute Mar 7

Gmail Team Customize Gmail with colors and themes - To spice up your inbox with colors and themes, check out the Themes tab under Settings. Customize 11/28/11

Gmail Team Get started with Gmail - 4 things you need to know Gmail is a little bit different. Learn these 4 basics and you'll never 11/28/11

Gmail Team Get Gmail on your mobile phone - Access Gmail on your mobile phone The days of reading your computer to get to your inbox are long 11/28/11

Now open the mail (**Registration of HOD**) .

If for Example : **06- civil branch** HOD's profile is **not Exist** in Online staffs application then You can see the text inside the above mail.

You are **not** Successfully Registered due to **your profile is not Exist in System**.

For Complete your Registration process,Fill up your Profile with the below New Login info.


Link: <http://210.212.155.249:8080/ubridge>

Username : DE_664_06_head@gtu.edu.in

Password : 675P5Ro3

- Go to <http://210.212.155.249:8080/ubridge> to access staff application with user name and new password

Login

 **Gujarat Technological University
Ahmedabad**

For Any Query email to payal@gtu.edu.in


User Name

Password

[Registration for HOD](#) **New**

- If HOD 's profile **is not exist** in the system,then He/She need to create their profile in the system.After save their profile **Approve staff** menu will be enabled.

Welcome, Atul Polytechnic, Khadat, Mahudi Road Home | Logout

 **Gujarat Technological University
Ahmedabad**

Check Availability of staff by verification Proof

Select any one Verification Proof*

Enter Verification Number

After Successfully fill up the profile.**Approve staffs** menu enabled

If HOD's profile **exist** in system then he/she can directly go into the 8th step. Like below snap.

Note: After Clicking on Approve Checkbox , please click on Save button at below Side.

Approve:

Staff Code : 4527

Staff Name : Ms. VYAS CHETNABEN MUKESHKUMAR

Designation : Assistant Professor
 Job Type : Regular
 Total Exp: 25.0

Sr.No.	SubCode	Subject Name	SubExp.
1	110004	ELEMENTS OF CIVIL ENGINEERING	4.0
2	110010	MECHANICS OF SOLIDS	4.0

[Update Staffs profile/subjects Detail](#)

Approve:

Staff Code : 4544

Staff Name : Mr. YAGNIK DARSHAN MAHENDRAKUMAR

Designation : Assistant Professor
 Job Type : Regular
 Total Exp: 7.0

Sr.No.	SubCode	Subject Name	SubExp.
1	110004	ELEMENTS OF CIVIL ENGINEERING	4.0
2	110010	MECHANICS OF SOLIDS	4.0
3	140201	Mechanics Of Deformable Bodies	2.0

[Update Staffs profile/subjects Detail](#)

Approve:

Staff Code : 8984

Staff Name : Mr. BHATT RAJIV BANKIMCHANDRA

Designation : HOD
 Job Type : Regular
 Total Exp: 23.0

Sr.No.	SubCode	Subject Name	SubExp.
1	110004	ELEMENTS OF CIVIL ENGINEERING	4.0
2	110010	MECHANICS OF SOLIDS	4.0

[Update Staffs profile/subjects Detail](#)

8. Now HOD can **approve / verified** all staffs of his / her department