

Gujarat Technological University

No:GTU/Exam form DE/Summer2012/4353

Date:26/04/2012

Instructions for filling up the exam forms of DE-Summer-2012-exam.

Instructions for submitting Examination forms of D.E at GTU, L.D.College of Engineering campus, Admission building Ahmedabad.

- (1) Please download the pdf file of Exam Forms of DE from your Email ID (dec***owner@gtu.edu.in) (***) indicates your institute code) registered with GTU.
- (2) Print the Exam forms with the proper printing & paper quality so, that the BARCODE is readable.
- (3) Please verify the list of UFM of the students of your institute as per the GTU rules. If as per the UFM punishment the student is not eligible for the current exam, then do not send such exam forms of students to GTU.
- (4) Please verify the subject code in the exam forms of the students. If any mismatch found, immediately inform to GTU.
- (5) After getting the exam forms filled, your institute has to scan the exam forms using bar code reader within the time schedule given below. Gunning instructions will be given by IT department.
- (6) After gunning all the exam forms of concerned semester at the institute, send single challan with challan no. per semester through E-Inward system within the time schedule.
- (7) There is separate online program link for elective subjects in e-inward facility.
- (8) Please don't send hard copies of exam forms to GTU. Preserve hard copies of exam forms at your institute till the declaration of rechecking result of all Diploma Summer-2012 exams.
- (9) Late forms will be accepted as per the given schedule for late form. (follow the instruction for the late exam form circular dated on 24-04-2012)
- (10) Demand Draft will not be accepted.

Schedule(Revised)

Exam	Gunning Period	Challan Submission Period	Late Date with Late fee*	Last date with penalty*
DE 1st/2nd Sem	29-05-2012 to 30-05-2012	31-05-2012 to 01-06-2012	02-06-2012	07-06-2012
DE 3rd Sem	7-05-2012 to 9-05-2012	10-05-2012 to 11-05-2012	15-05-2012	19-05-2012
DE 4th Sem	26-05-2012 to 29-05-2012	30-05-2012 to 31-05-2012	02-06-2012	07-06-2012
DE 5th Sem	21-05-2012 to 22-05-2012	23-05-2012	25-05-2012	30-05-2012
DE 6th Sem	07-05-2012 to 09-05-2012	10-05-2012 to 11-05-2012	15-05-2012	19-05-2012
DE 7th Sem	01-06-2012 to 04-06-2012	05-06-2012 to 06-06-2012	16-06-2012	22-06-2012
DE 8th Sem	7-05-2012 to 9-05-2012	10-05-2012 to 11-05-2012	15-05-2012	19-05-2012
DE-7 th Sem DLM **	9-5-2012	11-05-2012	15-05-2012	19-05-2012

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- Late Fee: Rs. 100/- per semester, per student
- Penalty : Rs. 1000/- per semester, per student

** All the DLM Sem -7th students should be informed to fill up the exam forms by the institute according to the schedule .

I/C Controller of Examination
GTU, Ahmedabad