

GUJARAT TECHNOLOGICAL UNIVERSITY

No: GTU/Exam form MBA-MCA/Summer2012/4563

Date: 01/05/2012

Instructions for filling up the exam forms for MBA-MCA Summer-2012-exam

Instructions for submitting Examination forms of MBA-MCA at GTU, L. D. College of Engineering campus, admission building, Ahmedabad.

(1) Please download the PDF file of Exam Forms of MBA-MCA from your Email ID (mba/mca***owner@gtu.edu.in) (***) indicates your institute code) registered with GTU.

(2) Print the Exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.

(3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment, if student is not eligible for current exam then do not send exam form of student to GTU.

(4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU.

(5) After filling the exam forms, institute have to scan the exam forms using bar code reader within time schedule. Gunning instructions will be informed by IT department.

(6) After gunning all the exam forms of concerned sem. send single **system generated challan** with challan no. per semester through E-Inward system within time schedule.

(7) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms till the declaration of rechecking reassessment result of all MBA-MCA Summer-2012 exams at institute.

(8) After due date exam form will not be accepted even with a penalty.

(9) D.D will not be accepted.

EXAM	Gunning Period	Challan Submission Period
MCA (Sem 3 & 5)	04-05-2012	07-05-2012
MBA (Sem 1 & 2)	05-05-2012	08-05-2012
MCA (Sem 1 & 2)	07-05-2012	09-05-2012

I/C Controller of Examination
GTU, Ahmedabad