



# GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act. No. 20 of 2007)

No.: GTU/Exam/Win12/BE/FormGunning/ 10921(R)

Date: 20<sup>th</sup> November 2012

## Circular

### Subject: Examination forms Submission B. E. Winter-2012

1. PDF files of B. E. Examination Forms have been sent to all Degree Engineering colleges on their respective email id (i.e. bec\*\*\*owner@gtu.edu.in). Where \*\*\* indicates respective institute codes registered with GTU.
2. Colleges are hereby informed to download forms and inform students for timely submission of examinations forms.
3. Colleges are also informed to go through Circular No.: GTU/Exam/ExamFormLatePenalty/9740 of 17<sup>th</sup> October 2012 on University Website and strictly adhere to gunning schedule as mentioned below.
4. Please verify UFM of the students as per the GTU norms. If as per the UFM punishment, student is not eligible for current exam then college should not GUN exam form of the student.
5. Before sending any query regarding student's exam form refers to "Student Grade History" on <http://14.139.122.69:8099/instinfo/smark/Grad/HistroyFind> link to verify student detention status as per GTU norms.
6. Every institute have to fill details regarding students Department Elective and Institute Elective on the **GTU E-inward Elective Link** only, without which students Exam receipt will not be generated.

Sr.	Description	Date
1.	Last Date for students to fill the exam form in respective institute.	23-11-2012
2.	Dates for colleges to Gun the exam forms (As per instructions uploaded on GTU website)	24-11-2012 to 29-11-2012 upto 2:00 pm
3.	Dates for colleges to send scanned copy of fee payment challan only thorough E-Inward system. (Scan in good quality and specify "Win-12 B. E. Exam form Fees" in E inward system as subject)	30-11-2012 to 01-12-12

I/c Controller of Examinations

Copy to:

1. U G Section for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/Head of Institutes of affiliated Degree Engineering colleges/institutes for information and necessary action and to be displayed on institute notice board.
4. The Registrar for information