

Gujarat Technological University

No.: GTU/Exam/Win12/ME/Form Gunning/11218

Date: 29-11-2012

Circular

Subject: **Enrollment cum Exam forms Submission ME -2012 (Phase-II)**

1. PDF files of M.E. Enrollment cum Examination Forms already sent to all affiliated colleges on their respective email id.
2. Colleges are hereby informed to download forms and go through circular on University website.
3. Colleges should bring files/Documents as per **Check-List** mentioned in Circular dated 08-Nov-2012 on the University website
4. Colleges are also informed strictly to adhere to gunning schedule as mentioned below.

Sr.	Description	Date
1.	Date for students to fill the forms in respective Institute.	29-11-2012 to 01-12-2012
2.	Dates for colleges to Gun the enrollment forms (As per instructions uploaded on GTU website)	03-12-2012 to 04-12-2012
3.	Dates for colleges to submit fee challan at Bank	05-12-2012
4.	Sending softcopy of excel file of form fee summary (as per circular), Bank Challan, endorsement copy of students from ACPC.	07-12-2012
5.	Dates for colleges to submit Files hard copy as per Check-List mentioned in circular dated 08-Nov-2012 on website will be told shortly (It is compulsory to bring separate file for each branch & according to ACPC, MQ & Vacant Admission of ME)	

Sd/-

I/C Controller of Examinations

Copy to:-

1. PG Section for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/Head of Institutes of affiliated M.E. colleges/institutes for information and necessary action and to be displayed on institute notice board.
4. The Registrar for information.