



GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act. No. 20 of 2007)

No.: GTU/Exam/ExamFormLatePenalty/ 9740

Date: 17th October 2012

Circular

Subject: Examination forms Submission Winter-2012

Examination Forms for Winter-2012 examination are being generated by University and will be sent to the colleges gradually. Also information regarding schedule (Last Date) for gunning these forms are being updated on the University Website. So colleges are hereby informed to visit the University Website regularly for latest updates in this regard. It is highly desirable from colleges to stick to the gunning schedule (last date) for exam form submission. In case there is any exam form submission after scheduled last date, then college should submit that form(s) with additional penalty amount over and above the actual examination fee for every such form, as per the following table.

Sr.	Description	Penalty Amount (Rs.)	Remark
1	On or before scheduled Last Date	No penalty	
2	5 days after scheduled Last Date	Rs. 100/- per semester per student	
3	More than 5 days and up to 10 days after scheduled Last Date	Rs. 1000/- per semester per student	
4	After above mention deadlines latest up to 12-Dec-12 (10 days after scheduled last Date and 10 days before start of examination)	Rs. 2000/- per semester per student	Student will be allotted Exam. Centre at Ahmedabad Zone Only

No form will we accepted after above extended dates i. e. forms will be accepted latest up to 12-Dec-2012, thereafter request for submission of exam form shall not be entertained under any circumstances.

Institutes are informed not to send students/guardian of students to University in person with such request of late form submission.

This has the approval of competent authority.

-s/d-

I/c Controller of Examinations

Copy to:

1. Diploma/UG/PG/IT Sections for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/Head of Institutes of affiliated colleges/institutes for information and necessary action and to be displayed on institute notice board.