

# Gujarat Technological University

No:GTU/Exam form BP/Summer2013/

Date: 20-04-2013

## Instructions for filling up the exam forms of BPharm Summer 2013 exam

Instructions for submitting Examination forms of BPharm at GTU are as under:

- (1) Please download the pdf file of Exam forms of BPharm from your Email ID ([bph\\*\\*\\*owner@gtu.edu.in](mailto:bph***owner@gtu.edu.in)) (\*\*\*) indicates your institute code) registered with GTU.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of the student to GTU.
- (4) Please verify subject codes of the students, if any mismatch or doubt found then immediately inform to GTU.
- (5) After filling the exam forms, Institute has to gun the exam forms using barcode reader within time schedule. Gunning instruction will be informed by IT department.
- (6) After gunning all the exam forms send single challan with challan no. through C-inward system within time schedule.
- (7) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms till the declaration of rechecking/reassessment result of all BPharm Summer 2013 exams at institute.
- (8) No exam form will be accepted after the scheduled date of accepting exam forms. Colleges are hereby informed that there is no provision for Late Form/Blank Form/Penalty Fee. Colleges are hereby instructed to inform students/guardian in this regard, so that they do not come to university with such request.**
- (9) D.D. will not be accepted.**

### Schedule

Sr.	Description	Date
1.	Date for students to fill the forms in respective institute.	22-04-2013 to 25-04-2013
2.	Dates for colleges to Gun the exam forms	26-04-2013 to 27-04-2013
3.	Dates for colleges to send scanned copy of fee payment challan to GTU	29-04-2013

I/c Controller of Examinations

Copy to:

1. U G Section for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/Head of Institutes of affiliated BPharm colleges/institutes for information and necessary action and to be displayed on institute notice board.
4. The Registrar for information