

Gujarat Technological University

No:GTU/Exam form ME SEM-4/Winter2013/7856

Date: 21-08-2013

Instructions for filling up the exam forms of ME Semester-4 Winter 2013 exam

Instruction for submitting Examination forms of ME SEMESTER-4 at GTU

- (1) Please download the pdf file of Exam forms of ME SEMESTER - 4 from your Email ID (mec***owner@gtu.edu.in) (***) indicates your institute code) registered with GTU.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of student to GTU.
- (4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU.
- (5) Send single challan with challan no. through E-inward/C-inward system within time schedule.
- (6) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms till the declaration of rechecking result of all ME SEMESTER- 4 winter2013 exam at institute.
- (7) NO exam form will be accepted after the scheduled date of accepting exam forms. Colleges are hereby informed that there is no provision for Late Form/Blank Form/Penalty Fee. Colleges are hereby instructed to inform students/guardian in this regard, so that they do not come to university with such request.
- (8) D.D. will not be accepted.

Schedule

| Sr. No. | Description | Date |
|---------|--|--|
| 1 | Date for students to fill the forms in respective institute. | 29-08-13(Thursday) |
| 2 | Date for colleges to gun the exam form | 30-08-13(Friday) to 31-08-13(Saturday) |
| 3 | Dates for colleges of fee payment challan to GTU | 01-09-2013(Sunday) 02-09-13(Monday) |

-sd-

I/c Controller of Examinations