



**Gujarat Technological University**

**ALUMNI ASSOCIATION**



*Two days Training program on  
Let's communicate  
for GTU pass outs on 18<sup>th</sup> and 19<sup>th</sup> November, 2013*

*Venue:*

**SCHEDULE OF PROGRAM**

<b>18<sup>th</sup> November, 2013</b>		
<b>Timings</b>	<b>Events</b>	<b>Delegates</b>
<b>9.00 AM to 10.00 AM: Registration including Tea and Snacks</b>		
<b>SESSION 1: Inaugural Session</b>		
10.00 AM	Saraswati Vandana	
10.00 AM to 10.30 AM	Welcome remarks and Floral felicitation	
10.30 AM to 10.40 AM	Opening address	Prof. Dr. K. N. Sheth, Dean, GTU
10.40 AM to 10.45 AM	Address by	Dr. G. P. Vadodaria, Registrar, GTU
10.45 AM to 10.50 AM	Address by	Dr. M. N. Patel, Director, GTU
10.50 AM to 11.10 AM	Keynote address by	Dr. Akshai Aggarwal, Honourable Vice Chancellor, GTU
11.10 AM to 11.15 AM	Vote of thanks	Dr. V. M. Patel, Core member, GTU Alumni Association
<b>11.15 AM to 11.30 AM – Tea Break</b>		
<b>SESSION-II Technical Session: 1</b>		
<i>(All the Technical sessions shall be conducted by <b>Shri Ashish J. Soni, Motivator and Corporate Trainer</b>)</i>		
11.30 AM to 12.30 PM	Grammar Concept	
12.30 PM to 1.30 PM	Spoken English	
<b>1.30 PM to 2.30 PM - Lunch Break</b>		
<b>SESSION-III Technical Session: 2</b>		
2.30 PM to 3.30 PM	Verbal Communication part - I	
3.30 PM to 4.30 PM	Verbal Communication part - II	



**Gujarat Technological University**

**ALUMNI ASSOCIATION**



<b>19<sup>th</sup> November, 2013</b>	
<b>Timings</b>	<b>Events</b>
<b>10.00 AM to 10.30 AM: Registration including Tea and Snacks</b>	
<b>SESSION-IV Technical Session: 3</b>	
10.30 AM to 12.30 PM	Soft skills
<b>12.30 PM to 1.30 PM - Lunch Break</b>	
<b>SESSION-V Technical Session: 4</b>	
1.30 PM to 2.30 PM	Personality Development
2.30 PM to 3.30 PM	Interview facing techniques part – I
<b>3.30 PM to 3.45 PM – Tea Break</b>	
3.45 PM to 4.30 PM	Interview facing techniques part – II
4.30 PM to 5.00 PM	Valedictory function followed by Certificate distribution Core members of GTUAA Dr. M. M. Patel Dr. Rupesh Vasani Dr. Maiti

**Note:**

All the Principals/Directors/GTU Coordinators/HODs of the constituent colleges are requested to contact the pass outs of their institutions to attend the two days training program for enhancing their employability.