

Gujarat Technological University

No:GTU/ExamformBE/Winter2013/9234

Date: 14-10-2013

Instructions for filling up the exam forms of Winter 2013 exam

Instruction for submitting Examination forms of BE at GTU

- (1) Please download the pdf file of Exam forms of BE from your Email ID (bec***owner@gtu.edu.in) (***) indicates your institute code) registered with GTU.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of student to GTU.
- (4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU.
- (5) Send single challan with challan no. through E-inward/C-inward system within time schedule.
- (6) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms till the declaration of rechecking result of all BE Winter 2013 exam at institute.
- (7) D.D. will not be accepted.

Schedule

Sr.	Description	Date
1.	Date for students to fill the forms in respective institute.	14-10-2013 To 18-10-2013
2	Date for colleges to gun the exam form	15-10-2013 To 19-10-2013
3	Dates for colleges of fee payment challan to GTU	21-10-2013

- (8) Last date to accept exam form with late fees of Rs. 100/- per form is from 23rd October 2013 to 25th October and fee payment and uploading Challan detail to GTU is 28-10-2013.
- (9) **NO exam form will be accepted after the scheduled date of accepting exam forms with late penalty of Rs 100. Colleges are hereby instructed to inform students/guardian in this regard, so that they do not come to university with such request.**

I/c Controller of Examinations