

Ref: GTU/ Academic/ Enrl_ME/ 2013/9555

Date: 25/10/2013

Circular

Subject: Phase II for students who failed to fill Enrollment forms in Phase I Master of Engineering

30. PDF files of ME Enrollment Forms are to be downloaded from URL

http://54.243.202.28/enroll2013 or Admin Panel- Enrollment or http://gtu.ac.in/admin

2. Use link: Phase II of "Form Download & Gunning list" Section

3. Colleges are hereby informed to get the forms filled up as per Instruction Manual_ME.

4. Colleges should bring Files/ Documents as per Instruction Manual ME.

5. Colleges are informed to strictly adhere to follow the schedule below.

Sr No	Description	Date
1	Dates for College to Print & fill form and colleges have to	26-Oct-2013 to 28- Oct-
	Gun these form.	2013
2	Dates for colleges to Lock Enrolment data and Download &	29-Oct-2013
	submit fee Challan at Bank and upload Challan detail on	
	GTU Enrolment Portal (College would be able to download	
	challan only after locking data)	
3.	Dates for Colleges to submit Files in hard copy as per	30-Oct-2013
	Instruction Manual_ME (Hardcopy)	

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I/ C Registrar

Note:

- 1. Only Hard copies of Phase-2 of enrolment Form can be submitted on 30-oct-2013.
- 2. The students whose enrollment forms are not filled up earlier are required to pay penalty of Rs. 100/- (per student)

Copy to:

- 1. PG Section for information and necessary action.
- 2. Account Officer for information and necessary action.
- 3. Principal/ Head of affiliated institutes for ME for information and necessary action and to be displayed on institute notice board for circulating among students
- 4. Exam Section for information and necessary action.
- 5. Concern Programmer for information and necessary action.