



GUJARAT TECHNOLOGICAL UNIVERSITY
(Established under Gujarat Act No. 20 of 2007)

ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી
(ગુજરાત અધિનિયમ ક્રમાંક: ૨૦૬૨૨ા સ્થાપિત ૦૦૭૨/)

Ref: GTU/ Academic/ Enrl_ME_2/ 2013/ 9280

Date: 15/10/2013

Revised Circular

Subject: Provision to enter details of students at Institute level

1. PDF files of ME Enrollment Forms are to be downloaded from URL

<http://54.243.202.28/enroll2013> or

Admin Panel-→ Enrollment or

<http://gtu.ac.in/admin>

2. Colleges are hereby informed to get the forms filled up as per the [Instruction Manual ME Revised](#)

3. College should bring Files/ Documents as per [Instruction Manual ME Revised](#)

4. Colleges are informed to strictly adhere to follow the schedule below.

DAY	DATE		DESCRIPTION
1	14-Oct-13		Dates for institute to enter details of students whose form are not generated by GTU (if any) but admitted by college under MQ / VQ / NRI etc. and also upload ACPC endorsement list of these students.
2	21-Oct-13	Dates for students to fill the generated enrolment forms in respective institute.	
3	17-Oct-13	Dates for colleges to	Dates for GTU to approve new entry student in MQ/ VQ NRI etc.
4	18-Oct-13	Gun the enrolment	
5	19-Oct-13	forms	Dates for students to fill form and colleges to
6	21-Oct-13		Gun these form
7	22-Oct-13	Dates for colleges to Lock Enrolment data and submit fee Challan at Bank and upload Challan detail on GTU Enrolment Portal (College would be able to download challan only after locking data)	
8	23-Oct-13 & 24-Oct-13	Dates for Colleges to submit Files in hard copy as per Instruction Manual ME Revised (Hardcopy)	ME – Inst. Code 001-050: 23-Oct-2013 ME – Inst. Code 051-118: 24-Oct-2013

I/ C Registrar

Winners of: ICT Enabled University Award E-India - 2009 Manthan Award - 2009

2nd Floor, ACPC Building, L.D. College of Engineering Campus, Navrangpura, Ahmedabad, (Gujarat) India - 380 015.
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Copy to:

1. ME Section for information and necessary action.
2. Account Officer for information and necessary action.
3. Principal/ Head of affiliated institutes for ME for information and necessary action and to be displayed on institute notice board for circulating among students.
4. Exam Section for information and necessary action.
5. Concern Programmer for information and necessary action.