GTU INNOVATION COUNCIL

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CIRCULAR

Guidelines for Final Year BE Project Report Submission: Academic Year 2013-14

All the final year students who are working on their 8th semester project need to submit the project report hard copy along with the **PDE (Patent Drafting Exercise) reports** of each team in its Annexure.

Whether the 8th semester project is a continued project of the project of previous 7th Semester or a new project taken in this semester, the teams are required to follow the guidelines. In both the cases, the team has to submit the project report, in a hard bound form, along with the following things in its Annexure.

Annexure:

1. **User (Industry/Faculty member/others) feedback certificate about the project. (The Users may certify the project based on their observations). Users may define the format and the text inputs for the content of the certificate.**
2. **User (Industry/ Faculty member/others) utilization certificate in case product of the project is being used by industry or any user or it is having potential to be used in the near future.**
3. **Completely filled and downloaded PDE report for each team.**

   Every team has to submit two/three copies of project report as per the following situation:

   1. Student Copy (Hardbound project report)
   2. College/Dept. or Guide copy (It may be spiral bound too)
   3. In case of students doing IDP: if industry mentor/external guide requires a third copy, the students may prepare either hard or spiral bound copy as per the suggestion given by the industry mentor/external guide.

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Students should add the following details in the project report:

1. **User (Industry/Faculty member/others) utilization certificate (in Annexure)**
2. **User (Industry/Faculty member/others) feedback certificate (in Annexure)**
3. PDE Report **(in Annexure)**
4. Problem Summary or Introduction
5. Aims and Objectives of the work
6. Usefulness of the project to the industry/user /society
7. Brief literature review
8. Plan of their work
9. Materials and methods used
10. Outcome
11. Results
12. Discussion & conclusion
13. Further development required (if any) for taking the innovation to user level or market
14. References
15. Any other details (Figure, photograph)

The teams need to submit the entire report of project along with PDE reports in hard copy to college. Further the complete project report along with PDE needs to be submitted in soft copy to the GTU web portal specially designed for this purpose at - http://projects.gtuinnovationcouncil.ac.in/

Note: This time no student/college has to submit any hard bound project copy/CD to GTU. All data related to projects need to be submitted online in the above given link.

Colleges may preserve the project data of all students/teams in any soft form (in CDrom)

The project report has to be submitted to the departmental HODs of the team's GTU College in hard copy before the practical examination.

For any query, please mail at: s4@gtu.edu.in or call at 079-26300499-599.