

GUJARAT TECHNOLOGICAL UNIVERSITY

(Established Under Gujarat Act No.: 20 of 2007) ગુજરાત ટેકનોલોજીકલ યુનિવર્સિટી

(ગુજરાત અધિનિયમ ક્રમાંક : ૨૦/૨૦૦૭ દ્વારા સ્થાપિત)

GTU/Staff_Details_2014/5590

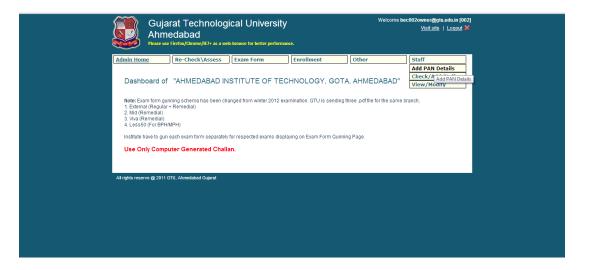
Date: 13th August 2014

Instructions for Online Submission of Faculty Details

- ✓ All the affiliate college institute heads should inform all concern faculties to update their profile
- ✓ It is compulsory for all the faculties of GTU to add their details subject wise. If faculty details of all the faculties (including Regular, Adhoc, Visiting) are not added GTU will consider it as a faculty deficiency of respective Institute. It will be the sole responsibility of Head of Department and Institute Head to see that all the regular, adhoc, visiting faculties details are invariably filled.
- ✓ All the affiliate college institute heads should inform all concern faculties to update their profile on following link: <u>http://www.gtu.ac.in/admin</u> or <u>http://www.gtuexams.in</u>.
- ✓ It is compulsory for all regular, adhoc, visiting faculties to create (if they don't have it) /check and update (If they already have it) their profile and are informed to add subjects allotted to them in the current semester. Faculty have to add all the subjects in which they have experience even the subject are not allotted to them in current semester.
- ✓ Faculties who are qualified as PG teacher can fill their subject of expertise in PG even if their college are not running PG programme
- ✓ All the faculty are also informed to add or edit the subjects in which they have teaching experience as per GTU teaching scheme and syllabus.
- ✓ If the faculty is approved by GTU they should invariably mention their outward number and date in online entry.
- ✓ All faculties are informed to **fill the correct factual information**.
- ✓ If any faculty is transferred or joined any other institute affiliated to GTU then they should deactivate their profile from the old institute and update the same in their new institute.
- ✓ If the faculty has resigned or left the institute then faculty profile should be deactivated. To inactive the profiles refer help men in online staff application.
- ✓ All institute head should verify and authenticate information filled (subject offered, experience etc.) by their all their concern faulty in online module.
- ✓ If there is any query regarding above you can mail it to <u>staff_query@gtu.edu.in</u>.

Last date to fill and validate online Faculty information is 25th August 2014. All the faculties/Head of Department are informed to follow above instructions carefully and adhere to it. More instructions along with the screenshot are herewith attached with this circular

- 1. Update the PAN Number for the faculties, whose ID proof is other than PAN Details, Now and onwards PAN Number is mandatory for all.
 - a. Steps:
 - i. GO to : <u>http://gtuexams.in/</u>
 - ii. Login with your owner credentials provided by GTU for the admin panel access.
 - iii. Go to Staffs -> Add PAN Details :



- iv. You will find only those staff list whose PAN Details are not updated yet.
- v. Enter PAN details for each and every staff.
- vi. And Click Save, Given at the end of Page.

Admin Home	Re-Check\Assess	Exam Form	Enrollment	Other	Staff	
Staff Code		Name			PAN NO	
1688	Mr. Shah Saumil Ashokkun				ASRPJ0684Q	
1737	Mr. Raval Ronak Yogeshku	mar				
3313	Mr. Patel Chintan Ashokbh	ai				
4299	Mr. Zala Anilsinh Vinusinh			[
4336	Ms. Kaul Deepali Prannath					
7217	Mr. JADAV KETANKUMAR	RAMJIBHAI		[
7236	Ms. SHAH MANSI JAGDIS	HBHAI				
7255	Mr. SINGH RADHE SHYAN	4		[
7404	Ms. RAVAL RITISHA MAN			L		
				ſ		
7425	Ms. PANCHAL NEELAM N			l		
7447	Mr. PATEL URVESHKUMA	AR AHVINBHAI				
7459	Ms. MANDALIYA NIRALI D	EEPAKBHAI		[
7477	Ms. RATHOD SONIKA KIS	HANBHAI				
7488	Ms. PATEL CHAITALI RAK	ESH		[
21632	Mr. Shah Jainik Gopalkuma	ar			AYIPM6307L	
22366	Mr. AA AAA AAAA				ASAPP2525K	
22367	Dr. aa 1231 23				ASRPJ0684Q	
22368	Mr. 121 1231 321				ATJPM4289P	
			Save All	I		

- 2. Approve Staff:
 - a. Login With the Head Credentials in the admin Panel :
 - b. Go to -> Verify Staff.



- c. Check Staff Details like name, designation, experience, subject details.
- d. Tick Approve below the staff details, And click save at the end of page:

SthCode 170702 Mobile Computir 130701 Digital Logic Der 130701 Digital Logic Der 110003 Computer Progic 170000 Project II 171005 Embedded Syst 170705 Embedded Syst 150701 Advance Process 150701 Microprocessor 151001 Microprocesor 151001 Micr	sign amming And Utilization ems onology Sofe And Interfacing and Interfacing	TotalExp 6.00 17.00 25.00 20.00 20.00 20.00 20.00 20.00 25.00 25.00 25.00 25.00 25.00 17.00
170702 Mobile Computir 130701 Digital Logic Dec 130003 Computer Progic 1700001 Project-I 180106 Project-I 170005 Embedded Tech 150701 Advance Processin 140701 Microprocessor 151001 Microprocessor 150001 Advance Processor	ng sign amming And Utilization ems inology sols And Interfacing and Interfacing	6.00 17.00 25.00 20.00 20.00 20.00 20.00 20.00 20.00 25.00 25.00 25.00 25.00 25.00 25.00 6.00
130701 Digital Logic Des 110003 Computer Progr 110001 Project - I 180106 Project II 170005 Embedded Syst 150701 Advance Processor 140701 Microprocessor 150001 Advance Comput 180704 Advance Comput	sign amming And Utilization ems onology Sofe And Interfacing and Interfacing	17.00 25.00 20.00 20.00 20.00 25.00 25.00 25.00 25.00 6.00
110003 Computer Program 170001 Project - I 180106 Project II 171005 Embedded System 170705 Embedded System 170701 Advance Process 140701 Microprocessor A 151001 Microcontroller A 180704 Advance Computer Process	amming And Utilization ems nology sors And Interfacing di Interfacing	25.00 20.00 20.00 20.00 25.00 25.00 25.00 6.00
170001 Project - I 180106 Project II 171005 Embedded Syste 170705 Embedded Tech 150701 Advance Process 140701 Microprocessor / 151001 Microcontroller A 180704 Advance Compute	ems inology sors And Interfacing nd Interfacing	20.00 20.00 20.00 25.00 25.00 25.00 25.00 6.00
180106 Project II 171005 Embedded Syste 170705 Embedded Tech 150701 Advance Process 140701 Microprocessor 151001 Advance Computer 180704 Advance Computer	inology sors And Interfacing ind Interfacing	20.00 20.00 25.00 25.00 25.00 6.00
171005 Embedded Syste 170705 Embedded Tech 150701 Advance Process 140701 Microprocessor/ 151001 Microcontroller A 180704 Advance Computer	inology sors And Interfacing ind Interfacing	20.00 20.00 25.00 25.00 25.00 6.00
170705 Embedded Tech 150701 Advance Process 140701 Microprocessor / 151001 Microcontroller A 180704 Advance Comput	inology sors And Interfacing ind Interfacing	20.00 25.00 25.00 25.00 6.00
150701 Advance Process 140701 Microprocessor / 151001 Microcontroller A 180704 Advance Comput	sors And Interfacing Ind Interfacing	25.00 25.00 25.00 6.00
140701 Microprocessor / 151001 Microcontroller A 180704 Advance Compu	And Interfacing nd Interfacing	25.00 25.00 6.00
151001 Microcontroller A 180704 Advance Compu	nd Interfacing	25.00 6.00
180704 Advance Compu		6.00
managementer		17.00

- 3. To check staff Exists :
 - a. Login with your owner credentials,
 - b. Go to : Staff -> View / Modify :

Admin Home Re-Check\As		Re-Check\As	isess Exi	am Form	E	Enrollment		Other		Staff	
										Add PAN D)etails
Check Sta	aff Details	5								Check/Add	d Staff
										View/Mod	ify
Search By Any	of following o	ption:								View	/Staff
Staff Code :-					Nam	ie :-					
Designation :-	·				Depa	irtment :-					
Qualification :-	All		•		Subj	set -					
Qualification	All				Subj	SCL-					
							_				
				Sea	irch	Export to Exce					
				Sea	irch	Export to Exce					
				Sea	irch	Export to Exce					
Staff Code	Nai	me	Designa		irch	Export to Exce Department	1	Qualificatio	'n	Total Exp	EDIT
Code	Nai Saumil Asho		Designa	tion	chanical Eng	Department	1	Qualificatio Master	n 2	Total Exp	₽ <u>Edit</u>
Code 1688 Shah 1709 Shuk	Saumil Asho Ia Himanshu	kkumar Dinkerrai		tion Met		Department	1		2 45	Total Exp	♀ <u>Edit</u> ♀ <u>Edit</u>
Code 1688 Shah 1709 Shuk 1713 Praja	Saumil Asho Ia Himanshu	kkumar	Lecturer professor Lecturer	tion Me Civ	chanical Eng	Department neering	•	Master	2	Total Exp	♀ <u>Edit</u> ♀ <u>Edit</u> ♀ <u>Edit</u>
Code 1688 Shah 1709 Shuk 1713 Praja	Saumil Asho Ia Himanshu	ikkumar Dinkerrai umar Babulal	Lecturer professor	tion Mer Civ	chanical Eng	Department neering p neering	•	Master Master	2 45	Total Exp	♀ <u>Edit</u> ♀ <u>Edit</u> ♀ <u>Edit</u> ♀ <u>Edit</u>
Code 1688 Shah 1709 Shuk 1713 Praja 1737 Rava	Saumil Asho Ia Himanshu pati Saileshk	ikkumar Dinkerrai umar Babulal shkumar	Lecturer professor Lecturer	tion Mer Civ Mer Mer	chanical Engi il Enginnering chanical Eng	Department neering p neering neering		Master Master Bachelor	2 45 2.3 2 39	Total Exp	$\bigcirc \frac{Edit}{Edit}$ $\bigcirc \frac{Edit}{Edit}$ $\bigcirc \frac{Edit}{Edit}$
Code 1688 Shah 1709 Shuk 1713 Praja 1737 Rava 1780 Josh	Saumil Asho la Himanshu pati Saileshk I Ronak Yoge	kkumar Dinkerrai umar Babulal shkumar inhbhai	Lecturer professor Lecturer Lecturer	tion Mer Civ Mer Mer	chanical Eng il Enginnering chanical Eng chanical Eng	Department neering p neering neering neering		Master Master Bachelor Bachelor	2 45 2.3 2	Total Exp	♀ <u>Edit</u> ♀ <u>Edit</u> ♀ <u>Edit</u> ♀ <u>Edit</u>

- c. You will find the list of staff of your institute.
 - i. You can search by Staff code/ Name/designation / department / qualification / subject.
 - ii. To download details, click export to excel.

- 4. Add New Staff:
 - a. Staff-> Check /Add Staff :

Admin H	ome	Re-Check\Assess	Exam Form	Enrollment	Other	Staff
Che	ck Staff De	tails				
	t Any One Verific Verification Nurr	nber .	-select- -select- PAN NO Driving License Voter Card		CHECK A	VAILABILITY CANCEL
All rights re	eserve @ 2011 GT	U, Ahmedabad Gujarat				

- b. Select PAN NO, add pan details and click check availability.
 - i. You will find details if already added / you can add new from here , Enter correct details and Click Save at the end of page.

Add Staff Det	ails				
Name : *	Ms.	Surname	FirstName	LastName rakeshkumar	л Г
Address 1:*		Society Opp Adarshnagar Soci		Takeonkannar	
Address 2:		chool, Isanpur raod	ioty		-
Address 3:		Ahmedabad			-
Pin Code :*	380008	, annound and			
Phone (O) :	2717241132		Phone (H) :	7925331870	
Mobile : *	9638846660				
Email : *		AU@gmail.com			- I
Birth Date : *	13-12-1990			(ie. 2012-02-15)	
Photo :		e No file chosen		Sector Treat	
				No. 1 And Contract of Marine	
Id Proof Code :	ASRPJ0684	Q PAN		772 A	
Upload ID proof :	Choose Fil	e No file chosen			
Qualification : *	Bachelor	•		10	
Teaching Experier	ce Year : 0	Months : 6	•		
Other Experience:	Year: 0	Months : 0	•		
Total Experience					
Endorsed by GTU	© Yes	No			
Department : *	09 👻	Electrical Engineering			
Designation : *	Lecturer	•	Job Type :	Regular	•
Are you GTU Co- ordinator ?	O Yes	No			_
Institute Status	Active	•			
Institute Code	002		Institute Type	BE	
Institute Name	AHMEDAE	AD INSTITUTE OF TECHNOLC	OGY, GOTA, AHMEDABAD		
Bank Name					
Branch Code					
Branch Name					
Act Type			Account No		
IFSC Code					
					AVE CANCEL
				-	

c. After save note down your staff code, And Click on add subject details.



d. Add subject details: select semester, subject code, year, month details, select currently teaching and click on add.

e. To Edit previous details click edit under action heading.

		Ad	Id New Reco	rd				
Staff Code : 72	17							
		KUMAR RAMJIBHAI						
Sem - 1		▼ Su	ıbject Code	11000	12	•		
Subject Name	-				-			
Yearselect-		▼ Mo	onth - 0			-		
Currently Te	eaching							
Le Currentiy I	cucinity		10000					
			ADD					
Code Sem S	Subject Code	Subject Name	Ye	ar Mont	th Currently Tead	ching	Action	
Code Sem 9 97951 3 1	Subject Code 130901	Circuits And Networks	Ye O	ar Mont 6	th Currently Tead	ching	۵ 🏠	
Code Sem 97951 3 1 97952 3 1	Subject Code 130901 130701	Circuits And Networks Digital Logic Design	Ye 0 0			ching		
Code Sem S 97951 3 1 97952 3 1 97953 3 1	Subject Code 130901	Circuits And Networks Digital Logic Design Simulation And Design Tools	Ye O	6 6	th Currently Tead	ching		
Code Sem S 97951 3 1 97952 3 1 97953 3 1 97954 7 1	Subject Code 130901 130701 131102	Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing	Ye 0 0	6 6		ching		
Code Sem <td>Subject Code 130901 130701 131102 171003</td> <td>Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing Fundamentals Of Image Processing</td> <td>Ye 0 0 0 0</td> <td>6 6 6</td> <td></td> <td>ching</td> <td></td> <td></td>	Subject Code 130901 130701 131102 171003	Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing Fundamentals Of Image Processing	Ye 0 0 0 0	6 6 6		ching		
Code Sem <td>Subject Code 130901 130701 131102 171003 181102</td> <td>Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing</td> <td>Ye 0 0 0 0</td> <td>6 6 6 6</td> <td></td> <td>ching</td> <td></td> <td></td>	Subject Code 130901 130701 131102 171003 181102	Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing	Ye 0 0 0 0	6 6 6 6		ching		
Code Sem 9 97951 3 1 97952 3 1 97953 3 1 97954 7 1 97955 8 1 62823 5 1 62824 5 1	Subject Code 130901 130701 131102 171003 181102 151003	Circuits And Networks Digital Logic Design Simulation And Design Tools Digital Signal Processing Fundamentals Of Image Processing Integrated Circuits And Applications	¥e 0 0 0 0 0	6 6 6 6 6		ching		

- f. Click Add Paper Details after adding subject details.
- g. Add Paper details and click on add.
- 5. Check All details :
 - a. Go to View/Modify Staff :
 - i. Click on View Icon under Edit heading.

Admin Home Re-Check	ssess Exam Form	Enrollment	Other	Staff
Check Staff Details				
Search By Any of following option:				
Staff Code :- 7217		Name :-		
Designation :-		Department :-		
Qualification :- All	•	Subject :-		
Staff Name Code	Search	Export to Excel	Qualification	Total Exp EDIT
7217 JADAV KETANKUMAR RAMJIBHA	Lecturer Electroni	cs & Communication Engineering	Bachelor 2.2	
				View

→ C D gtuexams.in/staff/ViewS	gtuexams.in/staff/ViewStaffDetails.a									
	gueranis.in/stan/viewstanDetails.a	spx?id=721	7						<u>/</u>	公 9
	Mr. JADAV KETAN	кима		MJIBHAI				002		
	Address	A/32/38	0,HARIC	M APPT. NAVAVADAJ AHMEDABAD	380013					
	Contact No	982572	0023, 79	927645530, 2717241132						
	Email	keta08	_ec@yah	oo.com						
Admin	Qualification	Bachelo	r							
Admin	Total Experience	2.2								
Check	Birth Date	24 Jan 1	1987							
Officer	Bank Details									
	Account details	,								
Search By	Designation	Lecturer	r							
	Department	Electron	nics & Co	mmunication Engineering						
Staff Code	GTU Co-ordinator	YES								
Designatio	Job Type	Regular								
Designatio	Endorsed	NO								
Qualificatio		Count :	9							
Quanitait		Sem S	ubCode	SubName	Exp. in Year	Exp. in Month	Year			
		3 1	30901	Circuits And Networks	0	6				
		3 1	30701	Digital Logic Design	0	6				
		3 1	31102	Simulation And Design Tools	0	6				
		7 1	71003	Digital Signal Processing	0	6				
Staff Code	Subjects	8 1	81102	Fundamentals Of Image Processing	0	6		л		
7217 J.		5 1	51003	Integrated Circuits And Applications	1	6		dit		
		5 1	51001	Microcontroller And Interfacing	0	6				
		5 1	50701	Advance Processors	0	6				
		6 1	61005	Optical Communication	1	0				
	Paper Published							38		
				Close				-10		