

# Gujarat Technological University

No: GTU/Rem-Exam form/S-15/BPH/821/4084

Date: 07-04-2015

## Instructions for filling up the exam forms of B. Pharm Remedial, UFM Release & Less than 50% Summer-2015 exam

Instructions for submitting Examination forms of **B. Pharm Remedial, UFM Release Remedial & Less than 50%** at GTU are as under:

- (1) Please download the pdf file of Exam forms of B. Pharm from your respective institute admin panel.
- (2) Print the exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (3) Please verify UFM of the students as per the GTU rules. If as per the UFM punishment student is not eligible for current exam then do not send exam form of the student to GTU.
- (4) If as per the detention rules, student is not eligible for current exam then do not send exam form of the student to GTU.
- (5) Please verify subject codes of the students, if any mismatch or doubt found then immediately inform to GTU on bph@gtu.edu.in till **09/04/2015**.
- (6) If there is any mismatch found in mid/internal component in the exam form of the student then the institute will have to inform about the same to GTU on bph@gtu.edu.in till **09/04/2015**.
- (7) After filling the exam forms, Institute has to gun the exam forms using barcode reader within time schedule.
- (8) After gunning all the exam forms send scan copy of single challan with challan no. on bph@gtu.edu.in within time schedule. For payment do the online payment through SBI. See guideline:  
<http://www.gtu.ac.in/ImpCircular/SBIPayment%20Instructions.pdf>
- (9) There is no need to send the hard copies of exam forms to GTU. Keep hard copies of exam forms at institute till the declaration of all rechecking/reassessment results of **B. Pharm Remedial, UFM Release Remedial & Less than 50%** Summer-2015 exams.
- (10) D.D. will not be accepted.
- (11) For any assistance institute can call on 079-23267537 or 9909924137 or 9909961894

## Schedule

Sr.	Description	Date
1.	Dates for students to fill the remedial exam forms in respective institute.	08-04-15 to 10-04-15
2.	Dates for colleges to Gun the remedial exam forms	08-04-15 to 10-04-15
3.	Date for colleges to send scan copy of fee payment challan to GTU	13-04-15
4.*	Dates for colleges to Gun the remedial exam forms with <b>Penalty</b>	11-04-15

\* **Penalty would be Rs.100/- per student.**

**I/c Controller of Examinations**