

GTU – INTEGRATED TRAINING AND PLACEMENT CELL

GTU/ITAP/Report/2380/12

**Minutes of the Meeting Held at Ahmedabad – Gandhinagar Region
At L. J. Campus, Ahmedabad
On 23rd Feb 2012**

The first ever regional meet of TPOs of Zone -1 (Ahmedabad) and Zone -2 (Gandhinagar) under GTU Integrated Training and Placement Cell was conducted on 23rd February 2012 at L.J. Campus, Ahmedabad.

Subject: First Regional meet of TPOs of Ahmedabad and Gandhinagar Zones

Date: 23rd February 2012, Thursday

Venue: L.J. Institute of Computer Applications, L.J. Campus, Sarkhej, Ahmedabad

Agenda:

- What is the Placement status for 2012 passing outs at the institutional level and regional level?
- *What are the processes used by different institutes for placements*
- *What are the problems faced by different Institute regarding placements at Micro and Macro level.*
- What are the strategies planned to make placement scenario better in the respective institutional and regional level.
- How to work together at the regional level.
- How to place students who have scored between 40-60%.
- We will decide who is the regional coordinator, and co-coordinator.
- If possible form sub committees for sub regions, especially Ahmedabad, Surat, and Rajkot regions. Because these regions are spread in 100 k.m. orbit.
- Make sure we form strategy for Pharmacy, MBA, MCA, Diploma and BE separately.
- Convey to all Institutes that placement is not the responsibility of GTU ITAP. It is collective responsibility of all the institutes to develop placement cell and prepare candidates for campus recruitment.
- Every institution should trace industries and if industries are ready to take other colleges, make sure the institutes of that particular region get opportunity.
- Institutes which are interested to take benefit of GTU ITAP, they are requested to invite industries in his/her institutes (preferably at least 7-10) for campus recruitment.

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Convener: Prof. Manish Gaharwar,

Core Committee Member, GTU ITAP

Head - L.J. Industry Interaction and Placement Cell, L.J. Group of Institutes, Ahmedabad

Co- Convener: Mr. Jitendra Gadhvi,

Regional Coordinator for Ahmedabad and Gandhinagar

Head of Training and Placements, Gandhinagar Institute of Technology

Minutes:

- 27 TPOs/ Acting TPOs/ in charge Directors/HODs from 19 Institutes from Ahmedabad and Gandhinagar zones of GTU participated in the regional meet.
- Each of the Members was asked to state the present working process of the placement cell in their Institutes.
- It was observed that some institutes had branch wise TPOs, some didn't had dedicated TPOs and hence it becomes a bottleneck when it comes to passing on some urgent and immediate information way.
- Since most of the representatives participating from different Institutes were not TPOs. It was observed that some institutes had branch wise TPOs, some didn't had dedicated TPOs.
- SPOC issues were finally resolved after discussion that the regional committee will mail a detailed form to all the participating institutes and also to the institutes whose TPOs couldn't attend the meeting.
- Hence it was decided that a Single Point of Contact needs to be nominated by each Institute, who would act for dissemination of Information both ways. On the basis of the responses of the form from various institutes, the final SPOC will be recorded.
- The placement scenario was discussed in general and was not found to be very appreciating.
- During the discussion it was learnt that many institutes had problems with day to day functioning with the Training and Placement Cell.
- General practices were discussed by experienced TPOs and it was decided that all the best practices and formats for different Communication and Feedback during Placement activity will be mailed to each TPO once the SPOC is finalized and these can be used. This is to help each other with the best practices in the Placement Field and is not mandatory but advisable to it as a reference and each Institute free to modify and customize the same according to its requirement.

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- Some TPO's hinted at the lack of Aptitude and Communication skills of the Students when it comes to the facing of Final Interviews and the huge scope for improvement of the same. It was decided that each and every Institute needs to Identify problems at the Institute and department level and then we can discuss them and suggest solutions for them.
- It was unanimously proposed that we should have regular interaction so that we collaborate more and create opportunities for I-TAP Cell.



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