

## **Gujarat Technological University**

### Exam form for Diploma Engineering Students

Institutes are required to strictly follow the schedule below for the exam form

- Collection of exam form from GTU office (before 5.00 pm) = 25<sup>th</sup> and 26<sup>th</sup> November, 2008
- Returning of filled exam form at GTU office (before 5.00 pm) = on or before 4<sup>th</sup> December 2008
- No students should allowed to carry exam form to their residence.
- Tear off the lower portion of the exam form as fee receipt and hand over to a student as it is the counterfoil of the student.
- Late submission: **NOT ALLOWED**
- Master record will be available in ten days after submission of exam form, online as well as in printed form at University office. ( College can collect print form or download from their e mails)
- Report of any errors in Master record = 20<sup>th</sup> Decemeber,2008
- Hall tickets at Institute on or before 24 th Dec,2008
- College has to bring DD of the Total amount in favor of “ Gujarat Technological University ” payable at Ahmedabad only at the time of submission of Exam form.
- Part submission of the exam form is not permitted.
- Sample filled form can be downloaded from GTU web-site for guidance purpose only.
- In case of any uncertainty regarding form filling, please first use Xerox copy of form for practice purpose before filling final exam form.
- **Make sure that exam forms does not get wasted. You are requested to guide the students properly.**
- Exam forms has to be submitted branch wise – **WITHOUT FOLD/STAPLE/PIN/PUNCHING. THIS BEING MACHINE READABLE FORM UTMOST CARE SHOULD BE TAKEN.**

-- S/d --

In charge Registrar